1. Call to Order
Mr. Browning called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call
The recorder called the roll as follows: Browning, Cole, MacDonald, Miller, Murawski, Stark, Tyler

Roll call indicated seven (7) Board members were present: Browning, Cole, MacDonald, Miller, Murawski, Stark, Tyler

Roll call indicated no Board members were absent.

Leadership Team Present: Burns, Cornwell, Forsberg, Kruskamp, Malson, Pashak, Strobridge, Walter

4. Approval of Consent Agenda
It was moved by Miller and supported by Cole to approve the consent agenda as presented. Ayes: 7.  No: 0. **Motion Carried 7-0**

   a. Approval of Agenda (Action)
   Approved the Board agenda for December 17, 2018, as presented.

   b. Approval of Minutes (Action)
   Approved the Regular Meeting Minutes of November 19, 2018, as presented.

   Approved the Closed Meeting Minutes of November 19, 2018, as presented.

   c. Approval of Bills Payable (Action)
   Approved bills payable for November 2018, in the amount of $253,286.78 as presented.

   Approved for November 2018, gross payroll of $547,824.38 and net payroll of $372,078.40 as presented.

5. Correspondence
None.

6. Robotics Presentation (Presentation)
Advisor Jamie Winkler and members of the various robotics teams presented to the Board regarding the groups' latest competitions and recognitions.
7. Recognition of Citizens
The Board heard public comment; no action taken.

8. Other Recognitions/Presentations

a. Fall Sports Honors – Football (Presentation)
The Varsity Football team was honored by Coach Kelly Luplow for their accomplishments during the 2018 fall season. Athletes included: Emmett Adkins, Gage Becker, Aidan Boyd, Kaleb Brewer, Dylan Brown, Gavin Cantu, Brecken Corp, Brandon Curcio, Bruin French, Tiernan Gallagher, Devin Gaskill, Joshua Gould, Michael Horbatiuk, Shane Jenkins, Dawson John, Noah Johnson, Kaden Kelly, Jacob Kingsley, Lucas Radtke, Jacob Recker, Justin Roberts, Michael Rodgers, Nicholas Roe, Dylan Schalm, Drew Schuster, Brenden Sersaw, Manmit Singh, Colt Smedley, Kevin Tanner, Matthew Thompson, Kyle Townsend, Dustin Van Sicklen, Alex Warner, Myles Williamson, and Kyle Yost.

b. Fall Sports Honors – Volleyball (Presentation)
The Varsity Volleyball team was honored by Coach Shannon Zinser for their accomplishments during the 2018 fall season. Athletes included: Jenna Betts, Kennedy Blackburn, Kylie Chicilli, Sabrina Chinavare, Olivia Cook, Ashlan Farrell, Jayce Jordan, Madisen McNeilly, Monica McPhall, Rease Tank, and Bailey Taylor.

c. Fall Sports Honors - Boys Cross Country (Presentation)

d. Fall Sports Honors - Girls Cross Country (Presentation)
The Girls Cross Country team was honored by Coach Kyle McKown for their accomplishments during the 2018 fall season. Athletes included: Allison Boyd, Katherine Brandon, Desiree Coe, Sofiah Coker, Emma Davison, Leah Denton, Josie Fox, Holley Gilmore, GraceAnne Gomez, Kameron Haag, Olivia Haring, Katherine Haupt, Alexis LaPoe, Abigail Leigh, Aubrey Miller, Isabel Schroeder, Riley Schroeder, Briyanna Smith, Nicole Taylor, Hattie Veenkant, Lainey Veenkant, and Tarryn Winter.

e. Fall Sports Honors - Girls Golf (Presentation)
Due to other athletic obligations, Brooklyn Tocco from the Girls Golf Team will be honored for her accomplishments during the 2018 fall season at the January 2019 Board meeting.

f. Fall Sports Honors - Boys Soccer (Presentation)
The Boys Soccer team was honored by Coach Doug Helmling for their accomplishments during the 2018 fall season. Athletes included: Nathan Allen, Aidan Boyd, Caleb Camp, Joshua Camp, Ethan Cobb, Jacob Hawley, Charles Helmling, Alec Hoffman, Eric Huang, Craig Humphrey, Sabin Humphrey, Quan Nguyen, Michael Patterson, Skyler Sunday, Harold Walls, Alan Winter, and Benjamin Yob.
g. Fall 2018 Athletic Highlights and Student-Athlete Honors (Presentation)
Lisa Burns, Dean of Athletics, presented to the Board the Fall 2018 athletic highlights. She also shared information on community service projects the teams participated in and recognition she received related to Clare's outstanding sportsmanship. She announced this season's Record Book Writer award recipient, Aidan Boyd, and Scholar-Athletes of the Season, Olivia Haring and David Good.

9. Student Body Representative
Student Council President Olivia Haring shared information with the Board regarding the upcoming Christmas Extravaganza and Winter Fest. Ms. Haring thanked Superintendent Walter and the maintenance staff for installing water bottle fillers at Clare High School. She also recognized Coach Kyle McKown on receiving the Golden Apple Award.

10. Education Boosters Report
Education Boosters President Pam Mellish informed the Board that the recent book fair was a great success, as has been the spirit wear sale. The next book fair will occur in March.

11. Sports Boosters Report
No report this month.

12. Band Boosters Report
Report included in packet.

13. Superintendent’s Report
Nothing to add.

14. Administrative Reports
Administrative reports were included in the Board packet from the following:
- Amber Kruskamp - Finance Reports
- Garth Cornwell - Clare Primary School
- Steve Newkirk - Clare Middle School
- Matt Forsberg - Clare High School
- Tom Pashak - Pioneer High School
- Lisa Burns – Athletics
- Owen Malson - Operations
- Dwayne Strachan - Information Systems

15. Committee Reports
None.

16. Discussion Items

   a. Board Policy Updates (First Reading) (Discussion)
The Board discussed the NEOLA policies that Superintendent Walter and the Board members have reviewed for adoption at the January 2019 meeting. The policies for review are the 0000 Bylaws section.

17. Action Items
a. Approval of Bond Audit (Vote)
It was moved by Murawski and supported by Stark that the Board approve the audit of the Clare Public Schools' 2015 School Building and Site Bond Issue Capital Projects Fund.

Ayes: 7
No: 0
Motion Carried 7-0

b. Approval of Roof Bid (Vote)
It was moved by Stark and supported by Miller that the Board approve the award for the Clare High School roofing project to Universal Roofing at a total cost of $232,344.00 (roofing project-$218,344; $10,000-roof contingencies; $4,000 construction manager fees and miscellaneous).

Ayes: 7
No: 0
Motion Carried 7-0

c. Approval of Candidates (Vote)
It was moved by Stark and supported by Tyler that the Board approve hiring Tracy Lubs as the Instructional Coach/Director of State and Federal Programs.

Ayes: 7
No: 0
Motion Carried 7-0

d. Set Date, Time, and Place for Organizational Meeting of January 2019 (Vote)
It was moved by MacDonald and supported by Miller that the Board establish Monday, January 21, 2019, at 6:30 p.m. in the Clare High School Library/Media Center for the 2019 organizational meeting.

Ayes: 7
No: 0
Motion Carried 7-0

18. Recognition of Citizens
The Board heard public comment; no action taken.

19. Recognition of the Board
Ms. Murawski recognized the outstanding student-athletes honored for their achievements, record-setting, and academic honors. She wished everyone a Merry Christmas.

Mr. Stark echoed the previous comments and welcomed Tracy Lubs to the staff.

Mr. Cole indicated his pride in the students honored for their athletic and academic achievements; he recognized the effort that the athletes and coaches put in. He wished everyone a Merry Christmas.
Mr. Miller thanked the students and teachers who presented for the robotics program. He shared how impressed he was with the coaches and athletes honored not just for their athletic achievements but also their community service efforts and sportsmanship. He welcomed Tracy Lubs to the staff.

Ms. Tyler wished everyone a Merry Christmas and shared her pride in the sportsmanship of Clare students not just in athletics but also in the community.

Mr. MacDonald echoed the previous comments. He also thanked Mr. Winkler and his group for attending and shared that the winter band concert was an excellent event. He thanked Olivia Haring, Pam Mellish, and Caleb Camp for their updates to the Board. Mr. MacDonald welcomed Tracy Lubs to the staff and wished all a Merry Christmas.

Mr. Browning shared how impressed he was with the GPAs mentioned for the student-athletes, as well as the recent band and drama performances - there are many activities to be proud of in Clare.

20. Closed Session (Roll Call)
It was moved by Murawski and supported by Miller for the Board to enter into Closed Session to discuss negotiations.

Roll Call Vote:
Ayes: Browning, Cole, MacDonald, Miller, Murawski, Stark, Tyler
No: None
Absent: None
Motion Carried 7-0

The Board adjourned into closed session at 8:03 p.m.

The Board resumed open session at 8:43 p.m.

21. Action Item

a. Approval of Clare Pioneer Education Association Contract (Vote)
It was moved by Stark and supported by Tyler for the Board to approve the Clare Pioneer Education Association (CPEA) contract.

Roll Call Vote:
Ayes: Browning, Cole, MacDonald, Miller Murawski, Stark, Tyler
No: None
Absent: None
Motion Carried 7-0

b. Approval of Clare Education Association Contract (Vote)
It was moved by Murawski and supported by Miller for the Board to approve the Clare Education Association (CEA) contract.

Roll Call Vote:
Ayes: Browning, Cole, MacDonald, Miller Murawski, Stark, Tyler
No: None
Absent: None
 Motion Carried 7-0

c. Approval of Clare Educational Support Personnel Association Contract (Vote)
It was moved by Miller and supported by Tyler for the Board to approve the Clare Educational Support Personnel Association (CESPA) contract.

Roll Call Vote:
Ayes: Browning, Cole, MacDonald, Miller Murawski, Stark, Tyler
No: None
Absent: None
 Motion Carried 7-0

d. Approval of Superintendent Evaluation Rating (Vote)
It was moved by Stark and supported by Cole that the Board approve the recommendation of Board President Ben Browning to give Superintendent Jim Walter an Effective evaluation rating.

Ayes: 7
No: 0
 Motion Carried 7-0

22. Adjournment
Mr. Browning adjourned the meeting at 8:45 p.m.

_________________________________________
Sue Murawski
Secretary, Clare Board of Education

_________________________________________
Jennifer M. Brutyn
Recorder, Clare Board of Education