1. Call to Order  
Mr. Browning called the meeting to order at 7:05 p.m.

2. Pledge of Allegiance

3. Roll Call  
The recorder called the roll as follows: Browning, Cole, MacDonald, Miller, Murawski, Stark, Tyler.

Roll call indicated seven (7) Board members were present: Browning, Cole, MacDonald, Miller, Murawski, Stark, Tyler.

Roll call indicated no Board members were absent.

Leadership Team Present: Cornwell, David, Forsberg, Lubs, Pashak, Roberts, Walter

4. Approval of Consent Agenda  
It was moved by Cole and supported by Stark to approve the consent agenda as presented. Ayes: 7. No: 0. **Motion Carried 7-0**

   a. Approval of Agenda (Action)  
   Approved the Board agenda for February 18, 2019, as presented.

   b. Approval of Minutes (Action)  
   Approved the Special Meeting Minutes of January 21, 2019, as presented.

   Approved the Closed Meeting Minutes (of the Special Meeting) of January 21, 2019, as presented.

   Approved the Organizational Meeting Minutes of January 21, 2019, as presented.

   Approved the Regular Meeting Minutes of January 21, 2019, as presented.

   Approved the Closed Meeting Minutes (of the Regular Meeting) of January 21, 2019, as presented.

   c. Approval of Bills Payable (Action)  
   Approved bills payable for January 2019, in the amount of $272,076.61 as presented.
Approved for January 2019, gross payroll of $541,267.29 and net payroll of $369,796.13 as presented.

5. Correspondence
None.

6. Recognition of Citizens
None.

7. Other Recognitions/Presentations
None.

8. Student Body Representative
Student Council President Olivia Haring shared with the Board that the recent Snowball dance was a success, with over 160 students attending. She reported that prom will take place this year on April 6, 2019. Olivia also reported that the seniors will be voting soon for their class song, class motto, etc....

9. Education Boosters Report
Amanda Kickbusch presented on behalf of the Education Boosters. She reported that there will be a book fair held starting next week and they will be doing activities for March Is Reading Month. The group plans to hold another spiritwear sale soon.

10. Sports Boosters Report
No report this month.

11. Band Boosters Report
Report included in packet.

12. Superintendent’s Report
Superintendent Walter reported that a representative from the Michigan Department of Education will be visiting the district in March. He shared that the strategic planning teams are doing some great projects in the district including developing annual employee awards. Mr. Walter thanked the community for their support when snow days have been necessary.

13. Administrative Reports
Administrative reports were included in the Board packet from the following:
- Amber Kruskamp - Finance Reports
- Garth Cornwell - Clare Primary School
- Steve Newkirk - Clare Middle School
- Matt Forsberg - Clare High School - Mr. Forsberg also shared that there are currently over 40 businesses signed up for the upcoming career fair. He also shared that over 20 high school teachers attended CPR training voluntarily on a snow day.
- Lisa Burns - Athletics - It was noted that Bruin French was named to the West All Star Team for the state's All Star football game.
- Taylor Roberts - Food Service
- Brian David - Police Liaison
- Mr. Pashak shared that Marv Heinz from Heinz Propane donated propane to heat the Pioneer High School greenhouse.

14. Committee Reports
None.

15. Discussion Items

a. Board Policy Updates (First Reading) (Discussion)
The Board discussed NEOLA polices that Superintendent Walter and the Board members have reviewed for adoption at the March 2019 meeting. The policies for review are the 2000 Program and 3000 Professional Staff sections.

b. Transportation RFP (Discussion)
The Board discussed soliciting a Request for Proposal for the district's transportation services.

16. Action Items

a. Board Policy Updates (Second Reading) (Vote)
It was moved by Tyler and supported by Murawski that the Board approve the NEOLA 1000 Administration policies.

Ayes: 7
No: 0
Motion Carried 7-0

b. Approval of Candidate (Vote)
It was moved by Stark and supported by Cole that the Board approve the hire of Scott Lubs as the Director of Operations.

Ayes: 7
No: 0
Motion Carried 7-0

c. Transportation RFP (Vote)
It was moved by Murawski and supported by Stark that the Board solicit a Request for Proposal from student transportation companies to provide services for Clare Public Schools.

Ayes: 7
No: 0
Motion Carried 7-0

17. Recognition of Citizens
The Board heard public comment; no action taken.

18. Recognition of the Board
Ms. Murawski congratulated Olivia Haring on her award from MHSAA. She also congratulated football coaches Dan Haggart and Steven Spranger, as well as student-athlete Bruin French for their honors for the state football all-star game.

Mr. Stark congratulated Olivia Haring and welcomed Scott Lubs.

Mr. Cole echoed the previous sentiments.

Mr. Miller echoed the previous sentiments. He also thanked the teachers who attended the CPR training on a snow day and thanked Heinz Propane for their generous donation.

Ms. Tyler congratulated Olivia Haring and Scott Lubs. She shared that she continues to be proud of the student sportsmanship she has witnessed at games and other events.

Mr. MacDonald echoed the previous comments. He also indicated his excitement over the great things happening in the district with athletics as well as academics. He thanked Sue Murawski for her part in the excellent new school board member training he attended.

Mr. Browning echoed the comments regarding Olivia Haring and the teachers who attended CPR training. He also shared how impressed he was when he witnessed the process of student drop-off in the morning at Clare Primary School; he was very impressed and proud of the staff.

19. Adjournment
Mr. Browning adjourned the meeting at 7:28 p.m.

__________________________________________
Sue Murawski
Secretary, Clare Board of Education

__________________________________________
Jennifer M. Brutyn
Recorder, Clare Board of Education