



Improvement Plan Stakeholder Involvement

Clare Middle School
Clare Public Schools

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Introduction

The responses should be brief, descriptive, and appropriate for the specific section. It is recommended that the responses are written offline and then transferred into the sections below.

Improvement Planning Process

Improvement Planning Process

Describe the process used to engage a variety of stakeholders in the development of the institution's improvement plan. Include information on how stakeholders were selected and informed of their roles, and how meetings were scheduled to accommodate them.

Stakeholders, including students, parents, and community members, were invited to participate in our school improvement and NCA accreditation process by written invitation. Stakeholders were selected to represent a wide variety of our student population. Stakeholders provided input to our school improvement plan and became educated on the process. Meetings were set up before, during, and after school to provide opportunity for stakeholder attendance.

Describe the representations from stakeholder groups that participated in the development of the improvement plan and their responsibilities in this process.

Parents of students currently enrolled at CMS were invited to participate in the school improvement process through written communication. These stakeholders were given copies of the school improvement plan and asked to review the plan and record their thoughts or ideas on the plan. The plan was then returned to the school improvement team for review and consideration. The administration then set up times to contact the stakeholders to have a phone conversation with them regarding their ideas, and/ or met with them to gain a better perspective of what they were looking for in the school improvement process. All parents and community members were asked to take a survey during parent teacher conferences. This survey was regarding the quality of education, teachers, and service provided by the school as well as included school improvement components. Student stakeholders were involved through the use of a survey. This survey was related to the school improvement process as well as the quality of education, teachers and services provided by the school. Students serving roles on student councils were also involved in the school improvement process by aiding in the review and determination of the student handbook and policies in place for students to follow at Clare Middle School

Explain how the final improvement plan was communicated to all stakeholders, and the method and frequency in which stakeholders receive information on its progress.

Stakeholders were informed of the school improvement goals and process through the use of the internet. The goals and objectives were shared via a principal's blog, tweet, and school website. Paper copies were available to stakeholders who did not have access to the internet. Phone calls were sent home to encourage parents to participate in providing our school feedback and informing them of how vital the information was, and what it was used for. These goals and objectives are also communicated through school newsletters as well as letters welcoming the students and parents to a new school year, and are included in the brochures that are sent to parents at the beginning of every year indicating what their child should be able to accomplish and know by the end of the year.